

Board Meeting Minutes of the Animas Mosquito Control District

Meeting Held:

Tuesday, November 19, 2024

Location: AMCD Shop

870 County Road 252

Durango, CO 81301

And

Zoom Meeting

<https://us02web.zoom.us/j/81215123292?pwd=CDjjQnWz2ds1e1EZ1GGkd9tKXOKliJ.1>

Meeting ID: 812 1512 3292

Passcode: 452651

I. Meeting Called to Order

Jim Bryce, Board Vice President, called the meeting to order at 12:03 am.

II. Roll Call

Present: Jim Bryce, Board Vice President / Dave Dillon – Board Director / Shane Kairalla, Board Director / Seth Foster, District Manager / Melody Schaaf, Office Manager / Loren Doughty – Doughty Construction

Via Zoom: Michelle Sainio – MBE/CPA

Absent Excused: Ted Hermesman III, Board President / Janet Pettigrew – Board Secretary

Quorum established.

* III. Minutes

A. The board reviewed the October 15, 2024, meeting minutes. Motion to approve these minutes was made and seconded. Motion passed unanimously.

IV. Guest Presentation

A. Loren updated the board on the progress of the new building and property.

- ~ Subgrade is going in for asphalt. Took the liberty of choosing Matt Leader for the asphalt installation. Steve McCormick/Twisted Creek will be coming in with a flight crew to shoot grades to make sure everything is good and then the asphalt should be go in next week after Matt completes final grade and compaction. Trautner recommended 5 inches of 3 inch and 4 inches $\frac{3}{4}$ of sub-base. There are 196 tons of asphalt going in. The C.R. 252 entrance had to be moved 3 feet to keep it away from the fire hydrant that Animas Water put in. Do we want two, two-inch lifts or one four-inch lift. Discussion followed. * Board unanimously agreed to go with the two, two-inch lifts.
- ~ Still waiting on Advanced Fire to complete the fire suppression system. Philip Boyle is the head man, but he passed this to John Lewis. This should have been done in May. Having a hard time getting hold of anyone to get them out to finish. Will contact Attorney if necessary. If they can get this done, completion could be at the end of January.
- ~ The fence should be installed in December.

Loren left the meeting.

(* Indicates vote/approval took place for action or expenditure)

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V. Unfinished Business.

A. Michelle updated the board on the transition to MBE/CPA's. Seth and Mel have been having issues with communication with Crystal regarding printing checks and getting the financials. Maybe set up a couple days a week to get together and things paid? She will talk to Crystal. Please keep her in the loop with emails.

Michelle left the meeting.

*VI. Financials

A. Board reviewed the October 2024 financials. Discussion followed. Motion to approve the financials was made and seconded. Motion passed unanimously.

VII. New Business.

A. The board went over the engagement letter from MBE-CPA's. Seth will speak with the Attorney regarding this. No decision made.

VII. Managers' Report

- ✈ The season has ended. Everyone will be returning next year. Re-hired a previous employee, Andrew Jackson for next season. I still need to hire one additional employee. Carl Schaaf will be helping the day crews in the middle of the season, giving us four crews for the busiest part of the season.
- ✈ Have met with Erick Martin from Agritek Fence and Loren Doughty. We are on the same page regarding the installation. Both entrances will have a keypad with access to the fire department. Agritek will be on site during the asphalt pour.
- ✈ Have contacted Safety Kleen to dispose of the many gallons of unknown oil/gas/coolant/pesticide material barrels.
- ✈ Met with Loren Doughty to clarify the dirt-work completion and the asphalt installation by Planet Excavation.
- ✈ The vehicle lift has been delivered and will be installed before Scalva runs the electrical from above. The drone battery cabinet will be delivered soon.
- ✈ Will be ordering the mosquito vector test system to be installed closer to the completion date.
- ✈ The mechanic is working on our Argos, installing rear seats, fold-down covers and additional storage.

VIII. Public Input

A. No public input.

Meeting Adjourned: 12:55 pm

Minutes respectfully submitted by Melody Schaaf, Office Manager on December 13, 2024.

These minutes were approved by the Board of Directors on December 16, 2024.

The next Board meeting is scheduled for Tuesday, January 21, at 12:00 pm.

(* Indicates vote/approval took place for action or expenditure)