

Board Meeting Minutes of the Animas Mosquito Control District

Meeting Held:

Tuesday, December 13, 2022
Location: AMCD Shop
870 County Road 252
Durango, CO 81301

I. Meeting Called to Order

Ted Hermesman III, Board President, called the meeting to order at 12:09 pm

II. Roll Call

Present: Ted Hermesman III, Board President / Jim Bryce, Board Vice President / Janet Pettigrew, Board Secretary / Seth Foster, District Manager / Melody Schaaf, Office Manager / Douglass Field, FredrickZink & Associates / Bud Smith / Attorney at Law / Tim Flanagan, Architect

Absent: Dave Dillon, Board Member – Excused / Shane Kairalla, Board Member – Unexcused


Quorum established


* III. Minutes & Financials

A. Board reviewed the November 15, 2022, meeting minutes and November 22, 2022, special meeting minutes. Discussion followed. Motion to approve these minutes was made and seconded. Motion passed unanimously.

B. Board reviewed the November 2022 financials. Discussion followed. Motion was made and seconded to approve the November financials. Motion passed unanimously.

IV. Managers' Report

 Manager updated the board on the progress of the 6525 CR 250 property. He has been in contact with Tim Flanagan, Architect and Adrew Rapiejko, Civil Engineer regarding some ideas and rough plans for the site and building. Both have presented contract proposals as they would like to work with AMCD moving forward. He has approached AJ Construction for a rough estimate on the dirt work. It was suggested that the manager contact two more companies for quotes. Possibly Eric Dillon and Stan Neil.

 Preparing for next season – upgrading GPS iPads, handsfree headset for drone (appx. \$400). Will be building a landing pad for the drone in house. He would like to hire two more field technicians for next season. Multiple items, old, unused, and taking up space, will be placed on craigslist for sale. Have purchased a new printer. Want to use our existing zircon that had been converted into climate control space for product by moving it to the new property for continued use to save space in the new building.

V. Unfinished Business

A. The 2023 Proposed Budget was reviewed again as some changes had been made. Discussion followed. The certification of mill levy must be filed by December 15th, the

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budget must be approved by December 31st. The budget must be filed with the state by January 31st.

*Bud stated that Resolution 2022-5 would be the resolution to adopt the 2023 budget (estimated expenditures are \$2,862,900.00), resolution 2022-6 would be the resolution to appropriate sums of money (\$2,862,900.00 broken out between capital outlay and operating expenses (appx. \$1.5 million), resolution 2022-7 would be to set the mill levy that has been authorized by the voters. Motion was made and seconded to approve the 2023 budget and budget resolutions 2022-5, 2022-6 and 2022-7. Motion passed unanimously.

Douglass left the meeting.

B. Mel explained the health, vision, and dental quotes that the board had requested. She had received quotes from Brett Swearingen on the coverages that was comparable to CEFT. Discussion followed. Ted asked what the tax credit of \$312 was. Will need to contact Brett for clarification. Mel stepped out to contact Brett to answer this question.

C. Board went over the contracts from the Architect and Civil Engineer. Discussion followed.

D. Discussion reopened on Mel's coverage. Ted asked if Mel would continue to use Whole Health Family Medicine. Mel said yes if the board agreed. Board did agree and suggested that AMCD provide this coverage for all the employees.

*Motion was made and seconded to approve the health, vision, and dental coverage for Mel, pending the tax credit clarification and total actual monthly premium. Motion passed unanimously.

Tim Flanagan, Architect, arrived.

E. Flanagan introduced himself. Seth had called him and explained that we were purchasing new property and would like to bring him on again as our Architect. Flanagan stated that he thought that this move to the new property was an excellent move and makes a lot of sense for the needs of the crew and the district moving forward. He is looking forward to moving forward with AMCD on this new project. He was the architect the for the original plans of the extension on AMCD's existing building as well as for the Florida Mosquito Control. He has visited the property at 6525 CR 250. It was stated that that the purchase of the property needed to be finalized and then everyone should get together and talk about the building and site plan. The closing date for said property is on the 16th, three days from now. Bud suggested a study/work session between the board, architect, manager, and civil engineer to discuss this. Tim stated that he and Andrew (civil engineer) would be partnering in the building and site plans. Bud had spoken with Corolla from the fire district and there would most likely be a requirement to install a sprinkler system. Florida Mosquito Control had put a sprinkler system in their new building. More discussion followed.

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* Motion was made and seconded to retain Tim Flanagan as the Architect for the 6525 CR 250 project. Motion passed unanimously. Bud needs a basic site plan to present to the county for the L&E before the end of the year to try to avoid delay. Seth and Mel will send an email to all interested parties to set a date and time for a study/work session to discuss the. Possibly Thursday, December 22nd.

* Motion was made and seconded to retain Andrew Rapiejko as the civil engineer for the 6525 CR 250 project. Motion passed unanimously.

G. Brett Swearingen called Mel's cell phone and was put on speaker to explain to the board what the tax credit on Mel's health insurance means, stating that it is essentially a subsidy from the state due to Mel's annual income. Discussion followed. Board unanimously agreed that this was a great plan and Mel will be enrolled in this program.

VII. Public Input

A. No public input

Meeting Adjourned: 1:32 pm

Minutes Respectfully submitted by Melody Schaaf, Office Manager on January 17, 2022.

These minutes were approved by the Board of Directors on January 17, 2022.

The next Board meeting is scheduled for Tuesday, February 21, 2022, at 12:00 pm.

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