

Special Board Meeting Minutes of the Animas Mosquito Control District

Meeting Held:

Tuesday, July 28, 2023

Location: AMCD Shop

870 County Road 252

Durango, CO 81301

and

Zoom Meeting

<https://us02web.zoom.us/j/81752456197?pwd=U0l1RkJVNmVDVDNaU3FHdjZxbmNUZz09>

Meeting ID: 817 5245 6197

Passcode: 261956

I. Meeting Called to Order

Jim Bryce, Board Vice President, called the meeting to order at 8:35 am

II. Roll Call

Present: Jim Bryce, Board Vice President / Dave Dillon, Board Director / Melody Schaaf, Office Manager / Seth Foster, District Manager / Ted Hermesman III, Board President / Bud Smith, Attorney at Law / Loren Doughty, Structural Engineer

Via Zoom: Shane Kairalla – Board Director / Janet Pettigrew, Board Secretary

Quorum established.

III. Unfinished Business

- A. Loren has submitted all the building plans to the county for review by Skyler. Possibly have the review completion August 1st, and the permits the second week of August. The building will be delivered on site September 14th. Loren needs to know what the one-line electric service size to the building is going to be. Discussion opened on why we are not yet moving dirt. Loren will approach the county regarding this after the permit review. Anticipating having permits by the second or third week of August. Because this is a commercial project right on the road, the county will come by to investigate so cannot break ground until permitted. Discussion on at least prepping the site to receive the building. Answer from Loren was no. He will visit the property to see if there is a place that can be used to store the building. The building will arrive on 4 trucks so probably need a 60 x 60 area to store it. With a septic permit, the septic work could begin. Loren will call the county at 8 am on the 1st and speak with Skyler. Loren's goal is to have the building up and enclosed before it snows and then complete the interior through the winter. This will include some snow removal which has already been budgeted for. Loren is just waiting on a few numbers on Hvac, plumbing and electrical to have a full package to present to the board. More discussion followed. The most important issue at hand is having a place prepared to receive the building package. The suggestion was made to go to the county road and bridge, get a driveway access permit to prepare the access for the delivery. The manager suggested using the entrance from CR 252.

(* Indicates vote/approval took place for action or expenditure)

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There is a relatively flat area there that could possibly hold the building package with minimal dirt-work. He will take Loren up to look, after the meeting today. Loren will submit the access permit today and then get the access cleared as soon as the permit comes through. Loren has not yet received a full set of plans from Andrew, the civil engineer, with the details needed to be exact on his plans. Seth will get these plans emailed to him now and have three sets of big prints made at Point to Point.

- B. Anna needs to know well in advance, at least 2 to 5 days, when to have the money moved to cover the check for the remaining balance for the building. The balance for the building package will be due upon delivery, paid to the driver, which is scheduled for September 14th.
- C. Discussion reopened on the access permitting. The existing access is most likely agriculture, and we need commercial access. Will need to submit a permit for this. Loren will do this first thing on Monday the 31st, as today is Friday and they are not open. Loren will also submit the civil plans, now that he has them, to the county for the building and the access permits.

The board is much happier now to have some dates and ideas on plans that are beginning to come together.

V. No Public Input

Meeting Adjourned: 9:21 am

Minutes respectfully submitted by Melody Schaaf, Office Manager on September 8, 2023.

These minutes are pending approval by the Board of Directors on September 11, 2023.

The next Board meeting is scheduled for Tuesday, October 17, 2023, at 12:00 pm.

(* Indicates vote/approval took place for action or expenditure)